



Pupil Passports

The pupil passport can be a very useful tool to use to help to support your child's transition into their new school. The passport should provide the new staff working with your child with key information around your child's strengths and needs across a broad range of areas. This may include:

- Their strengths and interests
- Important people in their lives
- Their communication skills (verbal & nonverbal)
- Their social interaction skills (with both adults and peers)
- Their play and imagination
- Their sensory preferences
- Their academic ability
- What they are motivated by
- Any other way in which your child can be supported in the classroom



The passports are written from the child's point of view, using clear and simple language and including examples where necessary.



Below is a pupil passport template for passing important information about your child to their new school. Combined with any reports that you may have concerning your child, it can help you identify areas where your child may need extra support, and help your child's new teachers in understanding their needs.



Name of Child:

Completed by:

Date of Birth:

Introduction

My name is *(child's name)* _____

insert
photo
here

The most important things you need to know about me *(how do I present myself and generally act in the classroom, etc.)*:

Medical Information *(e.g. medicines, hearing, vision, etc)*:

Important people in my life *(e.g. family, friends, pets)*

Language and Communication *(list here any skills that I have and skills that are emerging, for example do I respond to my name, can I make choices, do I ask for help when needed, do I need instructions to be broken down, or do I require visual supports?, etc.)*

I communicate by *(e.g. how much words do I have, PECS, Lámh, pointing, choice boards, etc.)*

If I do this it means.....

To help me understand what I say.....

Motor Skills: *(list here what can I do and what skills are emerging, for example, gross motor skills such as my ability to carry items from one place to another, running, using stairs, etc.; and fine motor skills such as completing jigsaws, colouring, pegboards, threading, my pencil grip, etc.)*

Self-help Skills: *(list here what can I do and what skills are emerging, for example my ability to open a schoolbag, lunchbox, feeding myself, dressing myself, toileting, washing hands, etc.)*

Social and Emotional Skills: *(list here what can I do and what skills are emerging, for example how do I express my feelings, any issues with concentration or attention, am I interested in other children, my ability to share, take turns, follow rule-based games, how I cope with winning/losing, etc.)*

Play skills: *(for example, do I play with a range of toys, do I play creatively, do I need adult support?, etc.)*

My social interaction with adults....

My social interaction with peers....

Likes and Dislikes:

My interests are *(e.g. tv shows, games, toys, places I like to go, things I like to eat and drink, etc)*

Things I like to do/am good at *(e.g. favourite activities, favourite things to talk about, what I like to experience success with)*

Things that I do not like *(things, people or places that may upset or frighten me, for example loud noises, crowded areas, smelly food)*

Situations that I find challenging *(e.g. what I find frustrating or confusing, for example playing games with rules, taking turns, following instructions, doing jigsaws, etc)*

Strategies that help me to calm down when I am upset *(i.e. what my pre-school teachers and parents do to comfort me)*

Classroom Strategies:

Things I need someone else to do for me:

How I work best and things you can do to help *(i.e. effective strategies that are used at home or in pre-school that may be helpful – for example, choice boards, visual schedules, how to transition from one activity to the next, do I need sensory breaks, routines, etc.)*

My favourite rewards:

Equipment I need and use:

Level of support required:

Presently...

How I handled the change in routine due to COVID-19 restrictions....

How I am feeling about going to school after a long break from the routine...

How I feel about following COVID-19 hygiene guidelines... *(how is my understanding of hand sanitizer, masks and social distancing?)*

Any other important information you need to know before I begin in September....

Hopefully this information will enable my new teachers to help me as much as possible. I know that I will be in a busy class but these simple strategies will make a big difference to me starting school.

I am really looking forward to starting my new school!!

Thank You!

