

To make your comment, suggestion or complaint please fill in and cut off this portion of the form.

You can return this form by:

- *Placing it in the;*
Comments/Complaints Box provided in the reception area at St. Joseph's Foundation.
- *Or by post to;*
Mr. David Doyle, St Joseph's Foundation, Baker's Road, Charleville, Co Cork.
- *Or by asking a;*
Staff Member for contact details for the local complaints officer.
- *Or you can;*
e-mail your comment, suggestion or complaint to
ddoyle@stjosephsfoundation.ie

For any further information or support in relation to this service please contact St. Joseph's Foundation on **063 89252**.

Name

Address

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Telephone:

Email:

Date:



St. Joseph's Foundation,
Baker's Road, Charleville,
Co. Cork.
Telephone: (063) 89252
Fax: (063) 81116
Email: info@stjosephsfoundation.ie
or visit our website at
www.stjosephsfoundation.ie

For Service Users Only

For the purpose of investigation of my complaint I grant permission to St. Joseph's Foundation to access my central file. This may be necessary in some cases to fully investigate your complaint.

Your Service – Your Say



PLEASE CUT OUT AND RETURN THIS



St. Joseph's Foundation

**Service Providers
for
Children and Adults
with
Special Needs**

**Your Service –
Your Say**

*Your guide to
St. Joseph's Foundation
Comments and Complaints Policy.*

MISSION STATEMENT

*"To provide people with special needs
the opportunity to live the life of their
choice to their fullest potential".*

